

# Integrated Impact Assessment

<b>Name of the service, policy, strategy or project being assessed</b>	Review of Fees and Charges – Community Centres		
<b>What does the service, policy, strategy or project do?</b>	Delivers Community Services from the Community Centres		
<b>Who is it intended to benefit and how?</b>	Residents and non-residents requiring community centre services		
<b>Officer responsible for completing the assessment</b>	Angela Barrago/James Thomson		
<b>Date of Assessment</b>	09/01/18	<b>Date of Review</b>	09/01/19

# Introduction

## What is an Integrated Impact Assessment?

The integrated impact assessment is a tool to ensure that any policy, project or service is assessed to consider any positive or negative impacts for Chorley residents with regards to equalities, health or sustainability. It is important that this is done in a timely manner and ideally it should precede the start of the project, policy or strategy concerned.

## Why do we need to do Impact Assessments?

Chorley Council is committed as a community leader, service provider and employer that we will work to ensure that everybody is afforded equality of opportunity and good life chances. The Impact Assessment is a tool we use to ensure that we fulfil these commitments, and thus meet our legal duties.

## Quick Steps for Completion

1. There are four sections;
  - Equality – This section considers the impact on our 10 equality strands, which are; age, disability, gender re-assignment, pregnancy and maternity, race, religion and belief, rurality, marriage and civil partnerships, sex and sexual orientation.. When completing this section, reference should be made to the Council's [Equality Scheme](#)
  - Health – the impact on potential health impacts. There is a link in the section to the current public health observatory information
  - Reputation – the impact on the Council's reputation and our ability to deliver our key priorities. Reference should be made to the Council's [Corporate Strategy](#)
  - Sustainability – the impact on environmental and sustainability issues. Reference should be to the climate change strategyEach section has a number of questions which should be given a rating, and evidence given for why the rating has been selected.

Code	Description
P	Positive beneficial impact
N	Negative undesirable impact
U	Uncertainty over impact
NI	No specific impact/neutral impact
2. Actions – Once a rating is given, actions should be identified to mitigate any negative impacts or maximise any positive impacts of the policy/project/strategy that is being assessed.
3. Once the toolkit has been completed, changes should be made to the policy/project/service to respond to any actions identified.

## Storage and review

Once completed and signed off, all Integrated Impact Assessments should be sent to the Performance and Partnerships Team.

Existing assessments should be reviewed every two years.

If you require further information, please contact Kate Cronin – [kate.cronin@chorley.gov.uk](mailto:kate.cronin@chorley.gov.uk), 5348

Equality Impact Assessment	Yes	No	Evidence	Further action required
1. Have consultations with relevant groups, organisations or individuals indicated that this particular activity will create problems which are specific to them?		✓	<p>The same percentage increase in charges will be made to all users of the community centres</p> <p>Charges have not been increased for over 6 years and therefore need to be increased to help meet the cost of service provision.</p> <p>Users are those groups/organisations who hire the community centres to deliver a range of activities There is already in place a discount scheme for the different hirers of the centres. The inflationary increase in charges will not affect this discount scheme.</p>	

**What potential impact does this activity make to:**

	P	N	U	NI	Evidence	Further action required
1. Equality of opportunity amongst customers of different ages (Age)			✓		<p>The increase in fees is not specific to age. These increased charges will be applied to all those wishing to hire the community centre to deliver activities or sessions</p> <p>The increase in charges will apply to all groups wishing to use the community centres although the discount schemes currently in place will still apply.</p> <p>Usage data suggests that activities targeted at a range of different age groups are delivered from the centres.</p>	

					<p>A high percentage of activities delivered are aimed at children and families and therefore an increase in charges may have more of an impact on organisations delivering these services and in turn, those using the services.</p> <p>However, there will continue to be discounts available for organisations or groups wishing to hire the space to deliver this type of activity from the centres</p>	
2. Equality of opportunity amongst with or without a physical or mental disability (Disability)			✓		<p>There are a number of groups who support people with a physical or mental disability who already use the facilities and access the discounted rates. The increase in fees is not specific to people with a disability or specific sessions.</p>	
3. Equality of opportunity amongst customers of different gender backgrounds (Gender Reassignment)			✓		<p>Increase in fees are not specific to gender</p>	
4. Equality of opportunity amongst customers who are pregnant or parents (Pregnancy and Maternity)			✓		<p>The increase in fees is not specific to parents. These increased charges will be applied to all those wishing to hire the community centre to deliver activities or sessions</p> <p>The increase in charges will apply to all groups wishing to use the community centres although the discount schemes currently in place will still apply.</p>	

					<p>Usage data suggests that activities targeted at a range of different age groups are delivered from the centres.</p> <p>A high percentage of activities delivered are aimed at children and families and therefore an increase in charges may have more of an impact on organisations delivering these services and in turn, those using the services.</p> <p>However, there will continue to be discounts available for organisations or groups wishing to hire the space to deliver this type of activity from the centres</p>	
5. Equality of opportunity amongst customer groups of different racial backgrounds (Race)				✓	Increase in fees are not specific to race	
6. Equality of opportunity amongst customers of different religions (Religion or Belief)			✓		There is a very small uptake of religious groups using the sites but the increase in fees are not specific to religion	
7. Equality of opportunity amongst customers that live in different parts of Chorley (Rurality)				✓	Increase in fees are not specific to location	
8. Equality of opportunity amongst male and female customers (Sex)			✓		There is a very small uptake of groups that are gender specific but the increase in fees are not specific to gender	
9. Equality of opportunity amongst customers of different sexual orientations (Sexual Orientation)				✓	Increase in fees are not specific to sexual orientation	
10. Equality of opportunity amongst customers who are married or in a civil partnership (Marriage and Civil partnerships)*				✓	Increase in fees are not specific to marital status	

Health Impact Assessment	P	N	U	NI	Evidence	Further action required
<b>What potential impact does this activity make upon:</b>						
<p>1. Promoting healthy lifestyles for Chorley residents. For the latest Health Observatory information please see the data on this link  <a href="http://www.apho.org.uk/resource/item.aspx?RID=126958">http://www.apho.org.uk/resource/item.aspx?RID=126958</a></p>				✓	<p>The increase in fees will have a minimal financial impact and groups who are using the sites to create activities improve health can access the most discounted rates.</p>	
<p>2. Enabling residents to Start Well (pre-birth – 19) Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Promoting healthy pregnancy</li> <li>• Reducing infant mortality</li> <li>• Reducing childhood obesity</li> <li>• Supporting children with long term conditions</li> <li>• Supporting vulnerable families and children</li> </ul>				✓	<p>The increase in fees will have a minimal financial impact and groups who are using the sites to create activities improve these specific health areas can access the most discounted rates.</p>	
<p>3. Enabling residents to Live well (16 -75 years) Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Promoting healthy settings, healthy workforce and economic development</li> <li>• Promoting mental wellbeing and healthy lifestyles</li> <li>• Reducing avoidable deaths</li> <li>• Improving outcomes for people with learning disabilities</li> </ul>			✓		<p>The increase in fees will have a minimal financial impact and groups who are using the sites to create activities improve these specific health areas can access the most discounted rates.</p>	

Health Impact Assessment	P	N	U	NI	Evidence	Further action required
<p>4. Enabling residents to Age Well (over 65 years). Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Promoting independence</li> <li>• Reducing social isolation</li> <li>• Managing long term conditions and dementia</li> <li>• Reducing emergency admissions and direct admissions to residential care settings</li> <li>• Supporting carers and families</li> </ul>			✓		<p>The increase in fees will have a minimal financial impact and groups who are using the sites to create activities improve these specific health areas can access the most discounted rates.</p>	



Reputational Impact Assessment	P	N	U	NI	Evidence	Further action required
<b>What potential impact does this activity make upon:</b>						
<p>1. Chorley Council's reputation. Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Proving to local residents that we provide value for money</li> <li>• Informing and engaging with local residents</li> <li>• Building trust and confidence in Chorley Council</li> <li>• Improving customer satisfaction with council services</li> <li>• Chorley Council's role as a community leader</li> </ul>			✓		<p>Increasing community centre fees may not be received favourably by residents however fees have not increased for over 6 years, the increase is minimal and they are still the most accessible rates available for a comparable site / facilities.</p> <p>However increasing fees will go some way to enable the Council to recover the cost of delivering the service.</p> <p>The current discount scheme is maintained, this provides significant discounts to community groups, childcare provision and support for SMEs.</p>	
<p>2. Our ability to deliver the Corporate Strategy. Issues to consider are;</p> <ul style="list-style-type: none"> <li>▪ A council that consults and engages with residents</li> <li>▪ An ambitious council that continually strives to improve</li> </ul>			✓		<p>Reviewing fees and charges allows the Council to better meet the cost of delivering community centre services.</p> <p>Reviewing the charges supports efforts to keep the facilities available for the community and provides space to engage and actively involve local residents.</p>	

Sustainability Impact Assessment	P	N	U	NI	Evidence	Further action required
<b>What potential impact does this activity make upon:</b>						
<p>1. The effective protection of Chorley’s environment. Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Limiting waste generation &amp; encouraging recycling</li> <li>• Limiting factors that contribute to climate change</li> <li>• Protection of and improving access to the natural environment</li> </ul>				✓	No impact	
<p>2. Prudent usage of natural resources. Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Limiting use of non-sustainable energy, water, minerals and materials</li> <li>• Reducing the need to travel and encouraging walking, cycling and low carbon modes of travel</li> </ul>				✓	Maintaining the sustainability of these sites for community use and accessing services decreases the need for travel and encourages walking.	
<p>3. Social progress amongst all of Chorley’s communities. Possible issues to consider are;</p> <ul style="list-style-type: none"> <li>• Opportunities for education and information</li> <li>• Provision of appropriate and sustainable housing</li> <li>• Reduced fear of crime and community safety</li> <li>• Access to cultural and leisure facilities</li> <li>• Encouraging engagement and supporting volunteering</li> </ul>			✓		Maintaining the sustainability of sites increases opportunities for local accessible training and education.	

Sustainability Impact Assessment	P	N	U	NI	Evidence	Further action required
4. A vibrant local economy in Chorley. Possible issues to consider are; <ul style="list-style-type: none"> <li>Supporting better quality jobs and developing the skills of local residents</li> <li>Supporting local business by procuring goods and services locally</li> <li>Strengthening links with public, private and third sector partners</li> </ul>			✓		Maintaining the sustainability of sites increases opportunities for local training such as employment support and digital training which supports a vibrant local economy.	

\* this equality strand is covered by the Public Sector Equality Duty in respect of which the s.149 requires only that due regard be paid to the need to eliminate discrimination, harassment or victimisation or other conduct which is prohibited by the Act.

### Integrated Impact Assessment Action Plan

If any further actions were identified through the Integrated Impact Assessment then these should be listed in the table below. These should be added to the relevant business/service plan to ensure that any actions are carried out.

Actions needed following Integrated Impact Assessment	Start Date	End Date	Lead Officer

Actions needed following Integrated Impact Assessment	Start Date	End Date	Lead Officer

